

INSIDEINDEPENDENTLEARNING

Volume 4, Issue 1

June/July 2017

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Save the Date Announcements:

Coffee with Sarah: July 11, 1 pm,
EVP Sequoya, 555 S. Midvale Blvd,
Madison, WI

Quarterly IL Instructor Appreciation and Professional Development Meeting: August 18, 1 pm,
21 N. Park St. room 7045: Creating Videos for Your IL Course

Distance Teaching & Learning Conference 2017 : July 25-27
dtlconference.wisc.edu



D2L Orientation Course

You now have access to the D2L orientation course mentioned in the FY18 MOU.

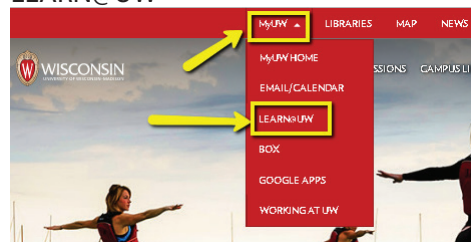
The intent of this course is to establish a common foundation of knowledge about the DCS IL program and policies, to familiarize instructors with the tools available to them in D2L, and offer an opportunity for free professional development to all DCS IL instructors. Upon completion of the orientation course, you will also become eligible for a raise.

IMPORTANT: You cannot access your D2L Orientation Course in the same place that you access your IL courses. You must log in to:

<https://learnuw.wisc.edu/> with your UW NetID Login information. (This is the same login information you use to access your wisc.edu email account.)

To access your DCS IL D2L Orientation Course, first navigate to www.wisc.edu

1. www.wisc.edu
2. Click "My UW"
3. In the drop-down menu, select LEARN@UW



4. Click "UW NetID Login"



5. Enter your user-name and password (This is the same user-name and password you use to check your wisc.edu email account.)

6. Select "D2L Independent Learning Facilitator Orientation" in your current course Dashboard.



My Course Dashboard

Welcome, Sarah Korpi [Log Out](#)
[Questions about your Dashboard?](#)

Direct Access to:

[D2L Desire2Learn](#) [Moodle](#) [Canvas](#)

Current

You have no links to display

Ongoing

[D2L Independent Learning Facilitator Orientation](#)

7. Congratulations! You have accessed your course, and are ready to begin work in your course. Please begin by navigating to the "content" section and clicking on Module 1: How to do the Work for This Course.

If you have any questions or concerns as you work through your Orientation course, please feel free to send an email to sarah.korpi@wisc.edu You can expect a reply within 24 hours during the business week.

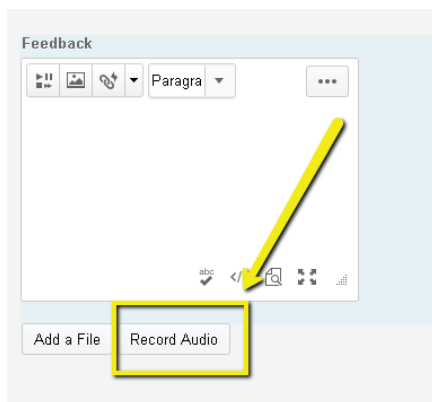
Fun Fact: Transfers

IL students who enroll in a course that is not a good fit for them may transfer to another course once per registration. There is an administrative fee, and the course completion date will remain the same.

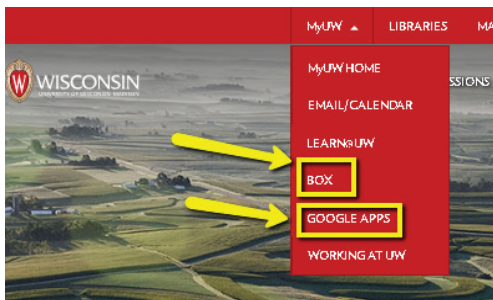
D2L Gem: Audio Feedback

Leaving Audio Feedback for students can be a fast way to personalize feedback for students. Instructors can leave audio feedback in the dropbox, but the audio recording tool will only allow you to record for 60 seconds at a time.

Experience tells us that using a software program like Audacity and uploading a wav or MP3 file will produce an audio file that students cannot download or listen to, so if you plan to use audio feedback, plan to use the built-in audio recording tool in the dropbox and record multiple files.



As a DCS IL Instructor, you also have access to UW-Madison tools, such as Google Drive and Box. You can access these file storing and sharing tools at www.wisc.edu by clicking "my UW" and then selecting "BOX" or "GOOGLE APPS"



If you have a lengthier audio file, screen capture, or animated powerpoint to share with students, you can upload the files to Box or Google Drive and then send a link to the file to your

student(s). Remember, you will need to log in with your UWNet ID and password (the same password you use to access your wisc.edu email) to access your Box and Google Apps accounts.

Good Practice Reminder: Discussing Placement

Students come to IL courses from a plethora of backgrounds. Some students are well prepared for their IL courses, and others will note gaps of information. Placement issues are particularly challenging with second language courses and courses that have prerequisites. Because most students come to IL with preparatory work done through other campuses and programs, imperfect "fit" in IL courses is common. To the best of their ability, course facilitators should meet students where they are and help them get to where they need to be so that they can be successful in their IL course.

At times, the knowledge and skill gap may be so great, that it is not likely that a student will be successful in a course. Having a conversation with the student to express your desire for them to be successful and your concern that a different IL course may be better fit can help avoid a semester of struggle for the student. Should a student wish to persevere in their challenging course, facilitators will do their best to help the student reach their learning goals. If you are working with a student who seems to be struggling, please let your academic program director know.

Instructor Meeting Recap: CEOEL Faculty Symposium

This year, DCS IL instructors were invited by our partners at UW-Extension, CEOEL to attend their CEOEL Partnership Program Faculty Symposium. It was great to see such a strong turn-out

from DCS IL instructors on one or both days.

At the Symposium, we heard from CEOEL Assistant Dean George Kroeninger about Partnership Program successes and preparing for the future of partnership programs.

The Instructional Design Team lead by Ryan Anderson shared examples of Best Practices in Online Teaching. This presentation featured newly revised DCS IL courses in Physics and Spanish. Additional Instructional Design Tip Sheets are linked here: <http://ce.uwex.edu/campus-partnerships/online-program-development/instructional-design/resources/>

The media team highlighted different ways instructors can use media to enhance their online courses. You can find more information about media resources here: <https://media.uwex.edu/faculty/>

Ray Schroeder, the founding director for the Center for Online Leadership at UPCEA shared his perspective on best practices for online teaching and learning and facilitated an interactive discussion. You can view Ray Schroeder's presentation here: <https://sites.google.com/site/wisconsinbestpractices/>

Independent Learning partners from CEOEL, DCS, and across the UW-System then had the opportunity to connect, ask questions about new policies and share best practices and experiences with colleagues across the UW-System.

We hope to be invited to next year's CEOEL Partnership Program Faculty Symposium.

As members of the Division of Continuing Studies IL team at UW-Madison, we will continue to meet on a quarterly basis. Our next meeting is scheduled for Friday, August 18 from 1-3 pm. We hope you will be able to join us! Look for an email invitation from Maria in your email toward the end of July.